



**FINANCE COMMITTEE
PROPOSED MEETING MINUTES**
June 13, 2018 (Wednesday) at 5:00 p.m.
Tri-County Regional Planning Commission

I. Approval of Agenda

It was **MOVED** by C/Austin, **SUPPORTED** by C/Swope to approve the agenda. **MOTION CARRIED UNANIMOUSLY.**

II. Approval of May 9, 2018 Minutes

It was **MOVED** by C/Swope, **SUPPORTED** by C/Austin to approve the minutes. **MOTION CARRIED UNANIMOUSLY.**

III. Finance Report for May 2018

The finance report was reviewed by Finance Coordinator Hoffman.

It was **MOVED** by C/Austin **SUPPORTED** by C/Swope to recommend the report be received and placed on file. **MOTION CARRIED UNANIMOUSLY.**

IV. Expenditures Report for May 2018

C/Schafer said he was going to attend the GLRC training tomorrow at Hannah Center and asked if we pay a fee for the room. Interim Director Snell said that we do and it is paid by the funding source. Hoffman said the fee is about \$325.

It was **MOVED** by C/Austin **SUPPORTED** by C/Swope to recommend the report be received and placed on file. **MOTION CARRIED UNANIMOUSLY.**

V. Finance Committee Changes

Interim Director Snell explained the new committee structure with Program and Grant Committee responsibilities being incorporated in the Finance Committee.

VI. September Speaker Series Event

Interim Director Snell explained the memo related to the September Speaker Series Event. The funding is from the Economic Development Administration grant. The requested expenditure of \$6,000 is for an estimated attendance of 100 to 125. A registration fee of \$25 will offset some of that cost.

It was **MOVED** by C/Swope **SUPPORTED** by C/Austin to approve the expenditure of \$6,000 for the September Speaker Series Event. **MOTION CARRIED UNANIMOUSLY.**

VII. Adjourn

It was MOVED by C/Swope SUPPORTED by C/Austin to adjourn the meeting at 5:25 p.m. MOTION CARRIED UNANIMOUSLY.

***The next meeting of the Finance Committee will be
Wednesday, July 11, 2018 at 4:00 p.m. at the TCRPC Office.***

Please note new time!

2018 Finance Committee Attendance

Commissioner	Representing	MEETING DATE											
		1/10	2/14	3/14	4/11	5/9	6/13	7/11	8/8	9/12	10/10	11/7	12/5
Christine Barnes	Eaton County	N/A	N/A	X	X								
Peter Spadafore	City of Lansing, Council	N/A		X	X								
Chris Swope	City of Lansing	N/A	X	X	X	X	X						
Adam Stacey	Clinton County Board of Commissioners	N/A											
Gail Watkins	Clinton County Road Commission	N/A	X	X	X	X							
Kent Austin	Eaton County Board of Commissioners	N/A	X	X	X		X						
Roger A. Eakin (Chair)	Eaton County Board of Commissioners	N/A	X	X	X	X	X						
Julie Brixie	Ingham County, Meridian Charter Twp.	N/A		X									
Randy Schafer	Ingham County Board of Commissioners	N/A	X		X	X	X						
TOTAL (9)		/	5	7	7	4	4						

Others in attendance

1/10/2018: Meeting was attended by members appointed in 2017; TCRPC Staff: James Snell and Greg Hoffman

2/14/2018: TCRPC Staff: James Snell and Greg Hoffman

3/14/2018: TCRPC Staff: James Snell and Greg Hoffman

4/11/2018: TCRPC Staff: James Snell and Greg Hoffman

5/09/2018: TCRPC Staff: James Snell and Greg Hoffman

6/13/2018: TCRPC Staff: James Snell and Greg Hoffman