



PROGRAM & GRANT REVIEW COMMITTEE PROPOSED MEETING MINUTES

April 11, 2018 (Wednesday) at 3:00 p.m.
Tri-County Regional Planning Commission

- I. **Call to Order/Introductions**
C/Swope called the meeting to order at 3:01 p.m.
- II. **Approval of Agenda**
It was **MOVED** by C/Austin, **SUPPORTED** by C/Fletcher to approve the agenda. **MOTION CARRIED UNANIMOUSLY.**
- III. **Approval of Minutes**
It was **MOVED** by C/Austin, **SUPPORTED** by C/Fletcher to approve the minutes from February 14, 2018. **MOTION CARRIED UNANIMOUSLY.**
- IV. **Opportunity for Public Comment**
There was no public comment.
- V. **Michigan Natural Resources Trust Fund (MNRTF) Application Review**
Land Use Planner Ken Hall discussed the annual process TCRPC provides for the MNRTF applications. As the review is a month ahead of the schedule used last year, Planner Hall suggested that TCRPC may see a few more applications pass through for revision. C/Swope stated the City of Lansing was working on 4 applications at this time. Planner Hall indicated that he would work the City staff to clarify the status of those applications.

C/Schafer asked for clarification of TCRPC's role in reviewing these applications for the State. Interim Director Snell stated that TCRPC's role is to act as a clearing house for the State. C/Stacey stated TCRPC provides regional oversight for planning purposes. C/Austin expressed concern regarding MDNR's request for funding to purchase nearly 500 acres of viable farmland in Eaton County with intention to convert into hunting grounds.

It was **MOVED** by C/Stacey, **SUPPORTED** by K/Fletcher, to recommend the MNRTF applications to the TCRPC Board of Commissioners for endorsement. **MOTION CARRIED UNANIMOUSLY.**
- VI. **Comprehensive Economic Development Strategy (CEDS) Schedule Update**
Economic Development Planner Rachel Elsinga offered an overview of the CEDS process and update. The CEDS is updated every 5 years in accordance to Federal Guidelines as outlined in the Partnership Planning Grant TCRPC has from the Economic Development Administration. Our current CEDS is approved through June 30, 2018.

Planner Elsinga has requested an extension to account for key regional partners undergoing organizational strategic planning at this time. A vested CEDS should reflect the planning of all key stakeholders; the extension would allow for that to occur.

In addition, Planner Elsinga will seek the assistance of a third party to develop a vision-based CEDS planning document. The CEDS will be posted for public comment in August, and move for approval by the Board of Commissioners in September 2018.

VII. Environmental Programming Update

Environmental Planner Jeremy Orr reported that the Groundwater Management Board (GMB) and the Groundwater Technical Advisory Council (GTAC) met as scheduled. Of particular note, GMB discussed House Bills 5272 and 5273 regarding septic system testing. C/Schafer and C/Austin addressed the various implications these bills could have on both homeowners and communities. Planner Orr stated this issue is on the agenda for the upcoming GMB meeting, and an in-depth presentation would be given.

Planner Orr is working with the East Lansing/Meridian Water and Sewer Authority on a wellhead protection grant. In addition, Planner Orr is applying for a grant through the Capital Area Community Foundation to fund a groundwater quality survey that would test public and private wells in Ingham County.

For the Greater Lansing Area Clean Cities initiative, Planner Orr is developing quarterly reports for OEPT, Midwest Evolve, and Michigan to Montana (M2M). Planner Orr is also working with Michigan Agency for Energy and the Michigan Energy Innovation Business Council to plan EV events in June and September 2018 at Michigan Energy Options.

In partnership with Consumers Energy, Planner Orr is collaborating with local car dealerships to craft marketing outputs to support EV sales. In partnership with the Lansing Board of Water and Light (BWL), Planner Orr is working to develop an "Extended Use Program" for BWL employees.

Planner Orr reported he is working with M2M in the planning for EV infrastructure needs along the I-94 corridor. Zef Energy is the lead on this project. Additionally, Planner Orr is talking with Michigan State University about the possibility of a market analysis study to capture impact of this project.

Environmental Planner Cliff Walls reported that he has been preparing for the Greater Lansing Regional Committee for Stormwater Management's April meeting tomorrow. The GLRC and Planner Walls are currently planning for multiple training events, including a half-day seminar for consultants to speak to the group on a variety of stormwater topics. Planner Walls has organized 2 training events next month to help the region's DPW staff fulfill their Illicit Discharge Elimination training requirements, as well as a field screening training session to be held in late July.

Planner Walls continues to meet with municipal communications staff to perform "mock audits" and identify gaps in GLRC member's Public Education programs prior to them becoming DEQ violations. Planner Walls has been training/refreshing staff on their public education commitments to ensure they have the materials and processes in place to meet DEQ's MS4 compliance standards.

Planner Walls provided further background on his efforts to coordinate and develop a Middle Grand River Water Trail Plan for the region. Planner Walls has met with various municipalities who own access sites on the Grand River and will be presenting the Development Plan draft to the Lansing Parks Board that evening to introduce them to the concept and plan, and to request their support and feedback.

Planner Walls also detailed the timeline for the GLRC's upcoming Regional Water Quality survey. The survey firm will report the information to the GLRC Full Committee on June 7th and Planner Walls will share the findings with area groups.

Planner Walls also reported on his recent and upcoming Public Education activities: Michigan Water Environment Association Summit last month, the MSU Science Festival last week, the upcoming MSU Earth Day event, BWL Adopt-A-River, and partnering with Ingham Conservation District to hold a Rain Barrel workshop for community gardeners.

VIII. Adjourn

It was MOVED by C/Stacey SUPPORTED by C/Fletcher to adjourn the meeting at 3:43 p.m. MOTION CARRIED UNANIMOUSLY.

***The next Program & Grant Review Committee meeting will be
May 9, 2018 at 3:00 p.m. at the TCRPC office.***

2018 Program & Grant Review Committee Attendance

Commissioner	Representing	MEETING DATE										
		2/14	3/14	4/11	5/9	6/13	7/11	8/8	9/12	10/10	11/7	12/5
Kent Austin	Eaton County Board of Commissioners	X		X								
Kenneth Fletcher	Eaton County, Delta Charter Twp			X								
Randy Schafer	Ingham County Board of Commissioners	X		X								
Adam Stacey	Clinton County Board of Commissioners			X								
Chris Swope (Chair)	City of Lansing	X		X								
Jody Washington	City of Lansing, Council											
	TOTAL (6)	3	C	5								

Others in attendance

2/14/18: TCRPC Staff: Nicole Baumer, Rachel Elsinga, Jeremy Orr, Cliff Walls, Jim Snell

4/11/18: TCRPC Staff: Ken Hall, Rachel Elsinga, Jeremy Orr, Cliff Walls, Jim Snell